



At 8:07 a.m. on June 13, 2025, Michael F. Holly called the meeting to order with the following members present:

Michael F. Holly, Chair
Kristine A. Kobila

Absent: Christian R. Elberson

Also present: Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel

After the meeting was called to order, the agenda was reviewed.

Informal Conference:

2024-44

Due to the absence of Mr. Elberson, the informal conference was postponed.

Informal Conference:

2024-31

Respondent entered the meeting, discussed the case with the Committee, and exited the meeting.

The Complaint Review Committee ("CRC") unanimously approved the motion made by **Ms. Kobila**, seconded by **Mr. Holly**, to enter executive session to discuss investigative proceedings regarding allegations of misconduct.

[La. R.S. 42:17(A)(4)]

Discussion of the following matters:

- Case 2024-44
- Case 2024-31
- Case 2024-46
- Case 2024-24
- Case 2024-54
- Case 2024-55
- Case 2024-56
- Case 2024-58

The CRC unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Holly**, to exit executive session.

2024-31

The CRC unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Holly**, to offer Respondent another opportunity to obtain from his continuing education provider or from his own records information or documents which would indicate that he had at least partially complied with the Board's continuing education requirements during CY2023.

MINUTES OF THE COMPLAINT REVIEW COMMITTEE
JUNE 13, 2025

2024-46

After examining its prior explanation and concluding that it was sufficient, the CRC approved the motion by **Ms. Kobila**, seconded by **Mr. Holly**, to have the Deputy Director so advise the Respondent.

2024-24

Owens reported to the CRC that Respondent had returned a signed copy of the Consent Order along with payment for the associated fine and administrative costs.

2024-54

Owens reported to the CRC that Respondent had returned a signed copy of the Consent Order along with payment for the associated fine and administrative costs.

2024-55

Owens reported to the CRC that Respondent had returned a signed copy of the Consent Order along with payment for the associated fine and administrative costs.

2024-56

Owens reported to the CRC that Respondent had returned a signed copy of the Consent Order along with payment for the associated fine and administrative costs.

Minutes:

The minutes of the previous meeting were reviewed.

The CRC unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Holly**, to approve the February 21, 2025, CRC minutes.

Outgoing CRC member Kristine Kobila exited the meeting. Incoming CRC member Jason Zuckerman entered the meeting.

2024-58

The CRC unanimously approved the motion by **Mr. Zuckerman**, seconded by **Mr. Holly**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$2,500.00; payment of actual administrative costs; successful completion by Respondent's manager, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; to the immediate and automatic suspension of its Louisiana architectural firm license in the event it fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

The CRC unanimously approved the motion by **Mr. Zuckerman**, seconded by **Mr. Holly**, to adjourn the meeting.

Respectfully submitted,



Michael F. Holly, Chair